



Community and Employment Services Worker

Location: Squamish

Hours of Work: 30 hrs/wk; Flexible, based on program needs with evenings and weekends required.

Nature of position: Permanent, Part-Time

Compensation: \$27.54

Position posted on: May 14, 2024

Start date: May 27, 2024

ABOUT SSCS:

Founded in 1978, Sea to Sky Community Services (SSCS) is one of BC's most respected and established community service organizations. We operate within a large geographic area - from Pemberton to Britannia Beach - supporting individuals and families living in the Sea to Sky Corridor. We offer 41 programs and services, including early childhood development, childcare, affordable housing, outreach, counselling, family support, seniors and youth services, community living services and respite. We provide a range of services that support our communities and residents through all ages and stages of their lives. Last year, SSCS served 6900 individuals and families in our region.

Contribution:

The Community and Employment Services Worker assists adults living with a developmental disability in developing skills needed to become active in the community and job ready. This will be accomplished through individualized program planning based on interest and needs. The worker will adhere to the philosophy of integration and strive towards insuring the widest range of options available.

Qualifications:

1. A degree or certificate from an accredited college or university in the fields of Social Services/ Human Sciences and/or the equivalent experience.
2. Experience in marketing, competitive employment placements, job training and support, and negotiating wage subsidies. Business and industrial background knowledge an asset.
3. Minimum one-year experience supporting individuals with a developmental disability.
4. Valid driver's license.
5. Valid first aid certificate.

Job skills and abilities:

1. Good communication skills, written, verbal, and non-verbal.
2. Ability to work independently with flexibility and an eclectic approach in order to meet the varied needs of the clients.
3. A commitment to the philosophies of supported employment and integration.
4. A commitment and interest in the field of service to individuals with a developmental disability.

5. Ability to develop accessible community resources.

Responsibilities:

A. Program

1. Relate to clients in a professional, caring, and positive manner, which respects their personal worth, dignity, and rights.
2. Assess client needs and develop an individualized service and vocational program plan including such aspects as: life skills, pre-employment education, access to community, and employment preparation.
3. Assist clients in accessing appropriate resources including vocational, educational, volunteer or employment support.
4. Involve client in job search by assisting in the preparation of resumes, teaching job search skills and interview preparation.
5. Place client in long-term competitive employment or a community volunteer program, devise and implement training plan and provide ongoing support and follow-up as needed.
6. Provide employer and co-worker education to promote integration and set up a support network for the job/volunteer candidate.
7. Accumulate employer/volunteer contacts through Canada Employment Centres, newspapers, and business information centres.
8. Liaise with employers and employment placement agencies
9. Provide individual and/or group experiences that teach pre-employment skills, promote interpersonal and social skills development and provide community access.
10. Work with individual community members, resources, and agencies to foster opportunities for inclusion of individuals with diverse needs.

B. Organization:

1. Maintain documentation as outlined in the Program Operating Manual.
2. Meet with the Manager/Director of Community Living and update on program issues.
3. Assist Community Living Services Manager to maintain and revise Program Operating Manual.
4. Meet with Ministry representatives as required.
5. Collaborate and liaison with other community members and professionals as required to provide effective planning.
6. Other related duties as required.

Requirements:

1. Criminal Record Review.
2. Signed confidentiality form.
3. Approved reference check.
4. Proof of full vaccination against Covid-19.

Benefits and Perks:

Healthcare: We offer an extended health program through Group Health that covers MSP premiums, dental, vision, prescription medication, select alternative therapies, life insurance,

and long-term disability. We also have an Employee and Family Assistance program. The premiums of the plan are 100% paid by the employer.

Vacation & Leave: Employees accumulate 6% vacation pay on all hours worked in the first and second year of employment. After the first two years of employment, they earn one additional day of vacation per year of service, to a maximum of 35 workdays.

Retirement Pension: When eligible, an employee will be enrolled in the Municipal Pension Plan with a matching contribution by SCS.

Other Perks: Casual dress, employee events, on-site parking, paid sick days, and more.

Compensation: As per the BCGEU Collective Agreement, the wage is \$27.54 per hour.

Apply today: jobs@scs.ca