



# School Aged Child Worker

## Mamquam Elementary School

**Location:** Squamish

**Hours of Work:** 17.5 hrs/wk; Mon-Fri 2:30-6pm

**Nature of position:** Temporary, Part-Time

**Compensation:** \$24.56

**Position posted on:** February 5, 2024

**Start date:** February 12, 2024

**End date:** March 15, 2024 or until return of incumbent

### ABOUT SSCS:

Founded in 1978, Sea to Sky Community Services (SSCS) is one of BC's most respected and established community service organizations. We operate within a large geographic area - from Pemberton to Britannia Beach - supporting individuals and families living in the Sea to Sky Corridor. We offer 41 programs and services, including early childhood development, childcare, affordable housing, outreach, counselling, family support, seniors and youth services, community living services and respite. We provide a range of services that support our communities and residents through all ages and stages of their lives. Last year, SSCS served 6500 individuals and families in our region.

### Contribution:

Delivers child care programming to school age children, including children with additional needs. Develops and implements developmentally appropriate educations and recreational activities for children in before and after school programs including school holidays.

### Qualifications:

1. Grade 12.
2. Responsible Adult certificate or completion of a course, or a combination of courses, totaling at least 20 hours duration in child development, guidance, health and safety, or nutrition.
3. Six (6) months recent related experience working with school-aged children.
4. Valid approved first aid certificate.
5. Must be 19 years of age or older

### Job skills and abilities:

1. Demonstrated ability to work as a contributing member of a team.
2. Demonstrated ability to provide care and mature guidance to children.

### Responsibilities:

1. Plans, carries out and evaluates age-specific activities for children in the centre or in the community. Develops daily schedules that include indoor/outdoor, active/quiet and individual/group activities. Monitors children's conduct and ensures their safety.

2. Under the direction of the Senior Educator, develops individualized and group programs depending on children's needs. Recommends referrals or additional services for children with professionals such as behavioural therapists, occupational therapists and speech language pathologists.
3. Provides behavioural intervention and support for children to assist in the development of their physical, cognitive, emotional and social skills.
4. Reports on progress, behaviours of children and other outstanding issues. Maintains required records and statistics.
5. Participates in short and long term planning and evaluation of school aged child care programs offered by the organization. Provides recommendations for change to the supervisor.
6. Attends to children's special and physical needs such as toileting, eating and transferring.
7. Assists in the implementation of individual service plans for children in care with additional needs in consultation with parents, Supported Child Development workers and other professionals.
8. Ensures a healthy and safe environment in which the children can interact. Observes and removes potential hazards.
9. Administers first aid and medication in accordance with established policy.
10. Communicates with families about children's growth and development. Requests input from and participation of parents in the development of programs. Confers with families with regard to unusual or problematic issues.
11. Participates in staff meetings and fund raising activities.
12. Performs other related duties as required.

**Requirements:**

1. Criminal Record Review.
2. Signed confidentiality form.
3. Approved reference check.
4. Proof of full vaccination against Covid-19.

**Benefits and Perks:**

**Vacation & Leave:** Employees accumulate 6% vacation pay on all hours worked in the first and second year of employment. After the first two years of employment, they earn one additional day of vacation per year of service, to a maximum of 35 workdays.

**Retirement Pension:** When eligible, an employee will be enrolled in the Municipal Pension Plan with a matching contribution by SSCS.

**Other Perks:** Casual dress, employee events, on-site parking, paid sick days, and more.

**Compensation:** As per the BCGEU Collective Agreement, the wage is \$24.56 per hour.

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