



## Program Support Worker – Supported Child Development – Relief

**Location:** Squamish

**Hours of Work:** Casual, on-call

**Nature of position:** Casual

**Position posted on:** May 29, 2023

**Start date:** As soon as possible

**Compensation:** \$25.05 / hr

### **ABOUT SSCS:**

Founded in 1978, Sea to Sky Community Services (SSCS) is one of BC's most respected and established community service organizations. We operate within a large geographic area - from Pemberton to Britannia Beach - supporting individuals and families living in the Sea to Sky Corridor. We offer 41 programs and services, including early childhood development, childcare, affordable housing, outreach, counselling, family support, seniors and youth services, community living services and respite. We provide a range of services that support our communities and residents through all ages and stages of their lives. Last year, SSCS served 6500 individuals and families in our region.

**The Program Support Worker** is responsible for implementing the team based Supported Development program goals with direction from the Supported Child Development Consultant and the centre supervisor, in accordance with the goals and philosophies of the particular child care setting(s). The work involves planning and carrying out, in conjunction with the other staff and professionals, activities to promote social and personal developmental of children who require extra support and liaising with family.

### **Qualifications:**

1. ECE certificate and/or child care related training. Equivalent courses and education could be considered in some circumstances.
2. One or more completed post-basic courses in special needs education or equivalent workshops in child development and disabilities.
3. Minimum two years experience working with children.
4. Valid First Aid Certificate.
5. Certain positions may require a valid driver's license.

### **Job skills and abilities:**

1. Strongly demonstrated interpersonal and communications skills.
2. Demonstrated ability to work well within a team setting, be well organized, flexible and able to adapt easily to new situations.
3. Demonstrated understanding and practice of family centred care.
4. Considerable knowledge of the needs of children with behavioural and/or developmental difficulties.

5. Experience adapting and modifying child care environments, routines, activities and materials to ensure maximum participation for all children.

**Responsibilities:**

A. Children and Families:

1. Assist in planning, implementing and maintaining developmentally appropriate activities that meet the needs of each child in all areas of development within an inclusive setting.
2. Conduct activities with children on an individual and group basis that promotes emotional growth.
3. Assist children with equipment or activities for daily living, i.e. diapering, application of splints, etc.
4. Implement and follow appropriate behaviour management programs when necessary, demonstrating patience and consistency.
5. Value and respect each parent's ideals, culture, concerns, and additional needs.

B. Child Care Settings:

1. Help provide support for staff in other programs with direction from the Supported Child Development Manager, i.e. resources, suggestions, techniques, etc. to enable them to implement strategies from supported childcare in their programs.
2. Show a commitment for a team approach toward inclusion, therefore assisting staff in day-to-day operation of the programs, while complementing the required staff/child ratio.
3. Help with other centre duties when appropriate, as directed by the Supported Child Development Manager and/or Centre Supervisor. These duties may include housekeeping tasks, documentation, meetings, etc.

C. Program:

1. Attend planning and progress meetings to assess individual child's goals and plans and attend staff meetings to discuss program plans and goals.
2. Participate in parent/professional conferences as required.
3. Communicate with the Supported Child Development Consultant/Centre Supervisor on a regular basis regarding the progress of each child receiving support.
4. Maintain documentation as outlined in the Program Operating Manual.
5. Help gather supported childcare resources and store them appropriately.
6. Pursue ongoing professional development through attendance at courses or caregivers.
7. Other related duties as required.

**Requirements:**

1. Criminal Record Search.
2. Signed Confidentiality form.
3. Approved reference check.
4. Certain positions may require a vehicle.
5. Proof of full vaccination against Covid-19.

**Benefits and Perks:** Casual dress, staff events, on-site parking, paid sick days, Employee and Family Assistance program, and more.

**Compensation:** As per the BCGEU Collective Agreement, the wage is \$25.05 per hour.

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